



Business Education
Examinations Council

2023

EXECUTIVE DEVELOPMENT & STAFF TRAINING PROGRAMME

EMD

*Accredited by Federal Government's
Centre for Management Development
(EMD)*



BUSINESS EDUCATION EXAMINATIONS COUNCIL

1, Adewunmi Adebimpe Drive, Lekki Phase 1, Lagos. P. O. Box 55014, Ikoyi, Lagos, Nigeria.

Phone: 08039188739, 08033005858, 08038028458, 08034102910

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beecexecutivelearning2@gmail.com, beecdirectorsprogramme2@gmail.com

Website: www.bectraining.com

BEEC... Leader in Human Resource Development & Learning

Executive Development and Learning Programme



BUSINESS EDUCATIONS EXAMINATIONS COUNCIL 16th INTERNATIONAL PUBLIC RELATIONS CONGRESS



NIGERIA

16th International Public Relations Congress in Lagos, Nigeria



SOUTH AFRICA

International Executive Development Programme in South Africa



NIGERIA

Chief Executives and Directors Programme in Nigeria



GHANA

HR Executives Development Programme in Accra, Ghana



GAMBIA

The Management School London & BEEC International Consultants



NAMIBIA

Board Chairmen, Chief Executives, Directors' & Board Secretaries Programme sponsored by The Management School London & BEEC International held in Namibia

World-class courses delivered here in Nigeria and around the Globe by world-class faculty

2023 Executive Development and Staff Training Programme



BEEC EXECUTIVE DEVELOPMENT & STAFF LEARNING PROGRAMMES IN NIGERIA *Accredited by Federal Government's Centre for Management Development (CMD)*



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Business Education Examinations Council

BEEC International is the leading Management Development & Staff Training Organisation in Africa. BEEC provides a comprehensive range of training and development courses to meet the needs of Executives and Staff. BEEC courses are held in major cities in Africa including Nigeria, The Gambia, Ghana, Kenya, Cote d'Ivoire, Namibia, Republic of Benin, Senegal, South Africa and Uganda.

BEEC also has a working relationship with leading International Business Schools and Professional Organisations such as The Management School London. BEEC has run many courses for national governments and blue chip companies. BEEC has carried out many training programmes for leading multi-national organizations, major oil & gas companies, banks, federal, state and local governments.

Company Strategy, Human Resources and Quality

In an environment of increasing customer focus, competitiveness is primarily by the way in which people are managed. In the current climate, the organizations that will excel are those that gain their employees' commitment and tap capacity to learn and develop at every level within the organization.

Success for organizations will depend on maximizing the contributions of their employees in order to achieve a sustainable advantage.

Quality and Performance Management are NOW of perpetual concern to most well run businesses.

High on the agenda of these companies are the issues of how to improve the quality of products and services and improve performance in an increasing competitive environment and how to enhance the quality of organisation's resources.

Training programmes offered by BEEC International are used by many organizations in the African continent as the benchmark for quality training.

Method of Training

Our courses generally follow the pattern of formal lectures delivered by experienced and practical oriented consultants, chief executives and top executives. They are supplemented with case studies, syndicate work, group discussion, business games, video presentation and visits. Our courses normally start at 9.00 a.m. and end at 5.00 p.m.



2023 BEEC'S LEARNING & DEVELOPMENT PROGRAMME

Business Education Examinations Council (BEEC) will run the following courses in 2023. Organizations are advised to make their years nominations in advance. All bookings are Pre-Paid. Payment is by Bank Remittance to "Business Education Examinations Council"

COURSE TITLE	REF. NO	DATE	VENUE	COURSE FEES
CHIEF EXECUTIVES & DIRECTORS DEVELOPMENT PROGRAMME	CED1	21TH - 23TH March, 2023	Virginrose Resorts, Victoria Island, Lagos	N250,000 INT. FEE USD\$ 790
EXECUTIVE ASSISTANTS & SENIOR SECRETARIES DEVELOPMENT PROGRAMME	SE1	21TH - 23RD March, 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
EFFECTIVE MARKETING & SALES MANAGEMENT PROGRAMME	MS1	4TH - 6TH April, 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
ICT SKILLS FOR DIRECTORS	ICT2	11TH - 13TH April, 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
PUBLIC RELATIONS APPRECIATION PROGRAMME FOR PR TRAINEES	PRC8	16TH - 18H April, 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
ACCOUNTS SUPERVISORS PROGRAMME	FAA1	16TH - 18TH April, 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
ADVANCED MANAGEMENT & LEADERSHIP PROGRAMME	GM1	25TH - 27TH April, 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
THE MEDIA, THE CUSTOMS & IMMIGRATION PROGRAMME	PRC21	25TH - 27TH April, 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
STRATEGIC HUMAN RESOURCE MANAGEMENT PROGRAMME	Hm2	9TH - 11TH May, 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
THE MEDIA & DRUGS ENFORCEMENT MANAGEMENT PROGRAMME	PRC6	23RD - 25TH May, 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
EFFECTIVE PUBLIC RELATIONS & DIGITAL COMMUNICATION MANAGEMENT PROGRAMME	PRC 10	23RD - 25TH May, 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
GOVERNMENT INFORMATION MANAGEMENT & DIGITAL COMMUNICATION STRATEGY PROGRAMME	PRC 12	23RD - 25TH May, 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
PROCUREMENT MANAGEMENT & SUPPLY CHAIN PROGRAMME	PMS1	6TH - 8TH June, 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
MEET THE MEDIA, MEDIA RELATIONS AND STRATEGIC PUBLIC RELATIONS CONGRESS	PRC22	6TH - 8TH June, 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
THE MEDIA & COMMUNITY POLICING	PRC2	13TH - 15TH June, 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
THE MEDIA, EXPORT PROMOTION AND INVESTMENT PROMOTION PROGRAMME	MS4	20TH - 22ND June, 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
ADVANCED AUDITING PROGRAMME	FAA3	20TH - 22ND June, 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
17TH HUMAN RESOURCE MANAGEMENT CONGRESS	HM1	27TH - 29TH June, 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
EXECUTIVE ASSISTANTS & SENIOR SECRETARIES DEVELOPMENT PROGRAMME	SE1	4TH - 6TH July, 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
THE MEDIA, THE CUSTOMS & IMMIGRATION PROGRAMME	PRC21	11TH - 13TH July, 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790



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COURSE TITLE	REF. NO	DATE	VENUE	COURSE FEES
ADVANCED MANAGEMENT & LEADERSHIP PROGRAMME	GM1	18TH - 20TH July, 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
17TH INTERNATIONAL PUBLIC RELATIONS CONGRESS	PRC8	15TH - 17TH Aug., 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
THE MEDIA & COMMUNITY POLICING	PRC2	15TH - 17TH Aug., 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
PUBLIC RELATIONS APPRECIATION PROGRAMME FOR PR TRAINEES	PRC8	15TH - 17TH Aug., 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
EFFECTIVE PUBLIC RELATIONS & DIGITAL COMMUNICATION MANAGEMENT PROGRAMME	PRC 10	15TH - 17TH Aug., 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
GOVERNMENT INFORMATION MANAGEMENT & DIGITAL COMMUNICATION STRATEGY PROGRAMME	PRC 12	15TH - 17TH Aug., 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
CHIEF EXECUTIVES & DIRECTORS DEVELOPMENT PROGRAMME	CED 1	22ND- 24TH Aug., 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
LOCAL GOVERNMENT MANAGEMENT PROGRAMME	LGM 1	29TH- 31ST Aug., 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
MEET THE MEDIA, MEDIA RELATIONS AND STRATEGIC PUBLIC RELATIONS CONGRESS	PRC22	5TH - 7TH Sept., 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
ACCOUNTS SUPERVISORS PROGRAMME	FAA1	5TH - 7TH Sept., 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
ICT SKILLS FOR DIRECTORS	ICT2	5TH - 7TH Sept., 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
ADVANCED AUDITING PROGRAMME	FAA3	5TH - 7TH Sept., 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
STRATEGIC HUMAN RESOURCE MANAGEMENT PROGRAMME	HM1	18TH - 20TH Sept., 2023	Virginrose Resorts, Victoria Island, Lagos	N250,000 INT. FEE USD\$ 790
EFFECTIVE MARKETING & SALES MANAGEMENT PROGRAMME	MS1	19TH - 21ST Sept., 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
THE MEDIA, EXPORT PROMOTION AND INVESTMENT PROMOTION PROGRAMME	MS4	19TH - 21ST Sept., 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
PROCUREMENT MANAGEMENT & SUPPLY CHAIN PROGRAMME	PMS1	19TH - 21ST Sept., 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790

For more details Contact:

BUSINESS EDUCATION EXAMINATIONS COUNCIL

1, Adewunmi Adebimpe Drive, Lekki Phase 1, Lagos. P. O. Box 55014, Ikoyi Phone: 08039188739, 08033005858, 08038028458.

Email: info@bectraining.com, bectraining@gmail.com, beecexecutivelearning2@gmail.com, Website: www.bectraining.com



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COURSE TITLE	REF. NO	DATE	VENUE	COURSE FEES
GOVERNMENT INFORMATION MANAGEMENT & DIGITAL COMMUNICATION STRATEGY PROGRAMME	PRC 12	14TH - 16TH Nov., 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
EFFECTIVE PUBLIC RELATIONS & DIGITAL COMMUNICATION MANAGEMENT PROGRAMME	PRC 10	14TH - 16TH Nov., 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
PUBLIC RELATIONS APPRECIATION PROGRAMME FOR PR TRAINEES	PRC8	14TH - 16TH Nov., 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
CHIEF EXECUTIVES & DIRECTORS DEVELOPMENT PROGRAMME	CED 1	21ST - 23RD Nov., 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
LOCAL GOVERNMENT MANAGEMENT PROGRAMME	LGM 1	28TH - 30TH Nov., 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
ACCOUNTS SUPERVISORS PROGRAMME	FAA1	5TH - 7TH Dec., 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
ADVANCED AUDITING PROGRAMME	FAA3	5TH - 7TH Dec., 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790
PROCUREMENT MANAGEMENT & SUPPLY CHAIN PROGRAMME	PMS1	5TH - 7TH Dec., 2023	Virginrose Resorts, Victoria Island, Lagos	N199,000 INT. FEE USD\$ 790

NOTE:

- (A) Good management practice demands that organisations should make their annual bookings in advance
- (B) Kindly make your reservations for programmes immediately
- (C) All booking are Pre-paid
- (D) Fee & venue could be reviewed and changed without notice
- (E) Payment is by Bank remittance made payable to "Business Education Examinations Council"
- (F) BEEC reserves the right to amend this programme when deemed necessary. Delegates must get in touch with BEEC and collect joining instructions before traveling to the programme venue
- (G) Organisations should fee free to nominate as many delegates as they may wish

All Bookings should be sent by courier or Email to: Learning & Development Manager,

BUSINESS EDUCATION EXAMINATIONS COUNCIL
 1, Adewunmi Adebimpe Drive, Lekki Phase 1, Lagos,
 P. O. Box 55014, Ikoyi Phone: 08039188739, 08033005858,
 08038028458. Email: info@beetraining.com,
 beetraining@gmail.com, beecexecutivelearning2@gmail.com,
 Website: www.beetraining.com



2023 BEEC'S INTERNATIONAL LEARNING & DEVELOPMENT PROGRAMME IN ACCRA, GHANA

Business Education Examinations Council (BEEC) will run the following courses in Accra, Ghana in 2023. Organizations are advised to make their year's nominations in advance. All bookings are Pre-Paid. Payment is by Bank Remittance to "Business Education Examinations Council"

COURSE TITLE	DATE	VENUE	COURSE FEES
CHIEF EXECUTIVES & DIRECTORS CONGRESS	31st July - 3rd Aug., 2023	La Palm Royal Beach Hotel, Accra, Ghana	USD\$1950
ALL AFRICA MANAGEMENT & LEADERSHIP CONGRESS	25th - 28th July, 2023	Crystal Palm Hotel, Accra, Ghana	USD\$999
ALL AFRICA STRATEGIC PUBLIC RELATIONS & DIGITAL COMMUNICATION MASTER-CLASS	25th - 28th July, 2023	Crystal Palm Hotel, Accra, Ghana	USD\$999
ALL AFRICA STRATEGIC HR & DIGITAL HR MASTER-CLASS	25th - 28th July, 2023	Crystal Palm Hotel, Accra, Ghana	USD\$999
EXECUTIVE ASSISTANTS AND DIGITAL SECRETARIES PROGRAMME	25th - 28th July, 2023	Crystal Palm Hotel, Accra, Ghana	USD\$999
DIGITAL PROCUREMENT MANAGEMENT PROGRAMME	25th - 28th July, 2023	Crystal Palm Hotel, Accra, Ghana	USD\$999
ADVANCED AUDITING & E-AUDITING PROGRAMME	25th - 28th July, 2023	Crystal Palm Hotel, Accra, Ghana	USD\$999
ADVANCED MANAGEMENT & LEADERSHIP MASTER-CLASS	24th - 27th Oct., 2023	Crystal Palm Hotel, Accra, Ghana	USD\$999
ALL AFRICA STRATEGIC PUBLIC RELATIONS & DIGITAL COMMUNICATION MASTER-CLASS	24th - 27th Oct., 2023	Crystal Palm Hotel, Accra, Ghana	USD\$999
ALL AFRICA STRATEGIC HR & DIGITAL HR MASTER-CLASS	24th - 27th Oct., 2023	Crystal Palm Hotel, Accra, Ghana	USD\$999
EXECUTIVE ASSISTANTS AND DIGITAL SECRETARIES PROGRAMME	24th - 27th Oct., 2023	Crystal Palm Hotel, Accra, Ghana	USD\$999
DIGITAL PROCUREMENT MANAGEMENT PROGRAMME	24th - 27th Oct., 2023	Crystal Palm Hotel, Accra, Ghana	USD\$999
ADVANCED AUDITING & E-AUDITING PROGRAMME	24th - 27th Oct., 2023	Crystal Palm Hotel, Accra, Ghana	USD\$999

ALL BOOKINGS ARE PRE-PAID

For more details Contact:

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1, Adewunmi Adebimpe Drive, Lekki Phase 1, Lagos, P. O. Box 55014, Ikoyi **Phone:** 08039188739, 08033005858, 08038028458. **Email:** info@bectraining.com, bectraining@gmail.com, beecexecutivelearning2@gmail.com,

Website: www.bectraining.com

Ghana Contact: Samuel Ayeberg **Tel:** +233243344437 **Email:** samuelayebeng@yahoo.com

2023

Executive Development and Staff Training Programme



REGISTRATION FORM FOR NIGERIAN COURSES

NAME OF SPONSORING ORGANISATION:

ADDRESS: _____

TEL: _____

FAX: _____

E-MAIL: _____

Please reserve places for the following employees of our organisation

S/No.	Name & Job Title	Course Title	Course Date	Course Fees
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

ALL BOOKINGS ARE PRE-PAID

I enclose a bank draft for the sum of ₦ _____
Bank draft should be made payable to

Total Course Fee: ₦ _____
Covering Programme Fee.

Name of Nominating Officer & Stamp: _____

Signature of Nominating Officer: _____

Entries should be addressed to: Learning & Development Manager,
BUSINESS EDUCATION EXAMINATIONS COUNCIL
1, Adewunmi Adebimpe Drive, Lekki Phase 1, Lagos. P. O. Box 55014, Ikoyi, Lagos - Nigeria.
Phone: 08039188739, 08033005858, 08038028458, 08034102910
E-mail: bectraining@gmail.com, beecexecutivelearning2@gmail.com,
beecdirectorsprogramme@gmail.com Website: www.bectraining.com

NOTE: Photocopy form for more nomination

2023 Executive Development and Staff Training Programme



REGISTRATION FORM FOR INTERNATIONAL COURSES

NAME OF SPONSORING ORGANISATION:	
ADDRESS: _____	
TEL:	FAX:
E-MAIL:	

Please reserve places for the following employees of our organisation

S/No.	Name & Job Title	Course Title	Course Date	Course Fees
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

ALL BOOKINGS ARE PRE-PAID

Total Course Fee: USD\$ _____
Covering Programme Fee.

I enclose a bank remittance receipt for the sum of USD\$ _____
Bank draft should be made payable to

Name of Nominating Officer & Stamp:	
Signature of Nominating Officer:	

Entries should be addressed to: Learning & Development Manager,
BUSINESS EDUCATION EXAMINATIONS COUNCIL
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beecdirectorsprogramme@gmail.com Website: www.bectraining.com

NOTE: Photocopy form for more nomination

Executive Development and Learning Programme



ARMED FORCES, POLICE & PARAMILITARY PUBLIC RELATIONS & COMMUNICATION MANAGEMENT PROGRAMME
@ VIRGINROSE RESORTS HOTEL, VICTORIA ISLAND LAGOS, NIGERIA
22ND TO 24TH MARCH, 2022

NIGERIA



THE INTERNATIONAL CONGRESS PUBLIC RELATIONS & HUMAN RESOURCE MANAGEMENT
8th-11th JULY 2013 AT KAMPALA SERENA HOTEL

UGANDA

International Public Relations & Human Resource Management Congresses



INTERNATIONAL MANAGEMENT CONGRESS
6th - 10th July 2009, at Hilton Hotel Nairobi - Kenya.

KENYA

International Management Congress



International Executive Development Congresses
at Sheraton Hotel Banjul, The Gambia,
4th - 7th July 2011

THE GAMBIA

International Executive Development Congresses



BRITAIN

International Executive Development Programme



GHANA

Board Chairmen Master-Class Programme

World-class courses delivered here in Nigeria and around the Globe by world-class faculty



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